

Privacy Notice

for the 2022 Annual General Meeting of Shareholders of Healthlead Public Company Limited

Healthlead Public Company Limited (the “**Company**”) is aware of the privacy of shareholders and/or of the proxy (“**you**”) who attend the 2022 annual general meeting of shareholders (“**meeting of shareholders**”). Thus, Company provides this privacy notice to inform you in relation to the collection, use and disclosure of personal data of individual, including rights, security procedures, safety of your personal data, and the contact channels with Company in accordance with the Personal Data Protection Act B.E. 2562 (“**PDPA**”), relevant laws and regulations, as follows:

1. **Personal Data Processing:** The Company has to collect the personal data of shareholders to organize the meeting of shareholders. The collection of personal data is as follows:

- 1.1. General personal data, which includes given name, alias, nationality, age, mailing address, email address, telephone number, facsimile number, identification card photo, identification number, passport information, alien identification information, driving license, signatures, CCTV recording, including images and photos, visual images, voice recordings, and video recordings that record the interaction between you and Company during the meeting.
- 1.2. Sensitive personal data, which are healthcare information (such as personal medical condition, medication and food allergy history, body temperature, and other symptoms in screening for COVID-19). Company shall require your consent in accordance with law and regulations before further proceedings.

2. **Purposes of Personal Data Processing:** the Company will process personal data of shareholders on the following purposes and legitimate interests:

2.1. On legal obligation basis

- The Company will collect and use the personal data of shareholders as specified in No. 1.1 to call, conduct, and proceed the meeting of shareholders, which includes identifications of shareholders, delivery of related documents, and other processing to fulfil the resolution of the meeting and the law. Furthermore, this is to comply with law, notice and regulations from other government agencies with legal authority as stated in Public Limited Companies Act, B.E. 2535 and other related laws.
- The Company will collect and use the personal data of shareholders as specified in No. 1.2 to process the meeting of shareholders in accordance with the COVID-19 pandemic situation and for other procedures stated by law in accordance with Communicable Diseases Act, B.E. 2558, Emergency Decree on Public Administration in Emergency Situations B.E. 2548 and other related laws.

2.2. On legitimate interest basis

- the Company will collect and use the personal data of shareholders as specified in No. 1.1 to record the meeting minutes and as proved of attendance in the meeting of shareholders. Furthermore, this is for further processing related to legitimate interest of Company and other persons, which could be expected reasonably by shareholders.
 - The Company will collect and use the personal data of shareholders as specified in No. 1.2 to screen risk contact of COVID-19 and report to responsible agencies in case of encountered with high risk contact to achieve public health benefits in prevention of communicable diseases and to follow the measures and practices issued by the meeting of shareholders.
 - the Company will collect and use the records of images and videos from CCTV of the shareholders for benefits and security measures in processing of the meeting in order to fulfil and achieve purposes set by you and Company.
 - The Company will process and keep the record of images and videos of meeting of shareholders to insert in minutes of meeting and for public relations via electronic and publications. The record of image and videos of the meeting of shareholder may include the images and names of the shareholders to achieve purposes of the meeting of shareholders.
3. **Sources of Personal Data**: Company may directly collect your personal data when you fill out forms through Company website or other channels provided by the Company or when you ask for information, give opinions, or make complaints to the Company via telephone, E-mail, fax or by postal service or the use of Cookies and IP address and through the third party by this action the data will be retrieved by Thailand Securities Depository Co., Ltd. (TSD), Securities company or Broker and Mutual Fund
4. **Processing of personal data**: When the Company receives your personal data as specified in No. 3. Company has to collect and use your personal data as specified in No. 1. Company may have to disclose your personal data to related government agencies in order to achieve the purpose of processing your personal data and to comply with the basis as specified in No. 3.
5. **Retention of Personal Data**: the Company will retain your personal data for a period of ten years, except for the specification in No.2.2 will be retained for a period of six months.
6. **Data Subjects' Rights**: You can exercise your rights as follows: you have the right to access your personal data and obtain copy from the Company and disclose the sources of retrieved personal data without your consent. You have the right to rectify your inaccurate personal data. You have the right to data portability your personal data to other data controllers, or yourself. You also have the right to object the processing of your personal data.

You may contact the Company Secretary via

1. Tel: +66 2118 0884
2. E-mail: CompanySecretary@healthleadgroup.com

to lodge the request of the rights mentioned above. For more information, please see the details of DPO as specified in No.1

In case of the exercising the rights mentioned above, no extra costs incurred. The Company will consider and inform you with the result of your request within 30 days from the date that the Company has received your said request.

In case the Company or employees have violated or not followed the PDPA, you can lodge the complaint to the Office of the Personal Data Protection Commission (PDPC) at The Government Complex Commemorating His Majesty, Rattapasartpakdi Building, Chaeng Watthana Road Bangkok Telephone 0 2142 1033 E-mail: pdpc@mdes.go.th